

OFFICIAL ORDER

TestBase
P O Box 208
Newcastle upon Tyne
NE3 1FX

INVOICE and DELIVER TO:

Oxford Park Shcool
Oxford Park School,
Park Lane,
Oxford,
OX5 2RJ

NE3 1FX

Tel 01543009123 Fax +1-212-9876543

THE COUNCIL WILL NOT BE BOUND BY CONTRACTS ENTERED INTO BY UNAUTHORISED OFFICERS

QTY	DESCRIPTION (Quote Catalogue Nos. where appropriate)	BUDGET ACCOUNT	ANLY. CODE	V A T	Price per unit		Total	
					£	P	£	P
10	Tennis Balls	3385	EXPEND	3	5	00	50	00
10	Rackets	3385	EXPEND	3	15	00	150	00

This order is issued subject to the Council's standard terms and conditions of purchase as set out over the page.

Signed _____
(for Budget Holder)

Total (excl VAT)	200	00
VAT	40	00
Total (incl VAT)	240	00

Approved within budget _____
(Authorised Signatory)

System No. 80